

Lewis County Schools (2018-2019)

Application for a student to attend school outside of their home school district/county attendance area.
One form MUST be completed for EACH student.

Student's Name _____

Student's Date of Birth ____/____/____ Grade level during the 2018-2019 school year _____

Parent/Guardian's Name _____

Address _____ City _____ Zip _____

Home Phone _____ Cell Phone _____

Transfer From _____ Transfer To _____
 (School and county student should attend) (School and county student is requesting to attend)

School student attended last school year (2017-2018) _____

Reason for request:

Parents work schedule After school child care Recently moved and wish to stay at school already attending

Other _____.

Please list name of siblings, grade and school they attend.

Sibling Name	Grade	School		Sibling Name	Grade	School
Sibling Name	Grade	School		Sibling Name	Grade	School

- As per WV Code §18-5-16A, regarding transfer requests involving two counties, both Boards of Education must approve transfers of Non-resident students.
- Parent/Guardian will assume all responsibility for transportation and/or expenses related to this transfer.
- Transfer forms must be received by the first Monday in June. Review of Applications will begin thereafter.**
- All transfers must be renewed annually.

Signature of Parent/Guardian _____ Date _____

Out of District Approval:

Principal Signature (Leaving School): _____ Date: _____

Principal Signature (Receiving School): _____ Date: _____

Lewis Co. Attendance Dir. Signature: _____ Date: _____

Lewis Co. Superintendent Signature: _____ Date: _____

Approved: _____ Denied: _____ Reason Denied: _____

Out of County Approval:

Principal Signature – LC. Schools (Receiving School): _____ Date: _____

Approved: _____ Denied: _____

Lewis Co. Attendance Dir. Signature: _____ Date: _____

Approved: _____ Denied: _____

Lewis Co. Superintendent Signature: _____ Date: _____

Approved: _____ Denied: _____

Date of Board Meeting: _____ Approved: _____ Denied: _____ (Reason Denied): _____