

Lewis County Schools Student Technology Acceptable Use Policy

Student Name _____

WVEIS # _____

The use of digital technology, as well as the internet, provides great educational benefits to students. While some materials accessible via technology/internet may contain items that are illegal, defamatory, or potentially offensive to some people, the Lewis County School System does not condone the use of such materials. Access to technology and/or internet at school is given as a privilege, which is afforded to students who agree to act in a considerate and responsible manner, and is not a right. We require that students and their parents/guardians read, accept, and sign the following rules for acceptable technology use prior to accessing school networks and technology.

All users of technology are required to adhere to West Virginia Board of Education Policy 2460* (Safety and Acceptable Use of the Internet by Students and Educators), which include but are not limited to the following:

- 1.** Students are responsible for proper and ethical behavior when using technology. General school rules and county/state regulations for behavior and communications apply.
- 2.** Digital file storage areas are provided and treated like school lockers. The network/county/state administrator(s) may review files and communications to ensure that users are using the system responsibly; therefore, users should not expect their activities or files to be private.
- 3.** Specific examples of unauthorized use include, but are not limited to:
 - a) Students will only use files they have created or files/programs they are authorized to use; therefore, they will not change, copy, rename, delete, view or otherwise access files unless they have prior permission from the creator or network administrator.
 - b) Participation in any form of cyber bullying regardless of network (e.g. sexting, bashing, threats, hateful messages, etc.)
 - c) Downloading/executing non-educational activities (e.g. games, instant messaging, shopping)
 - d) Creating, storing, transmitting, receiving, forwarding, posting, publishing, or viewing pornographic and/or sexually explicit material regardless of the network or form of technology used.
 - e) Using e-mail and/or user IDs other than one's own and sharing of private passwords.
 - f) Misrepresenting an individual's identity, through sources of communication or data (e.g. hacking, plagiarizing, phishing, impersonating of any form, and requesting that inappropriate material be transferred)
 - g) Corrupting, destroying, deleting, or manipulating physical or digital resources with malicious intent (e.g. viruses, worms, malware etc.)
 - h) Engage in bandwidth intensive applications (This includes but is not limited to internet radio, TV programs, or streaming videos) without approval from a supervising adult.
 - i) Unauthorized, willful altering of setup preferences, programs, properties, or other system settings including system or network alterations (e.g. downloading programs, changing backgrounds, altering network stability, etc.).
 - j) Violating safety and/or security measures when using email, chat rooms/forums, and other forms of electronic communications.
 - k) Disclosing, using, or disseminating personal information (e.g. including inappropriate and/or unauthorized photos/information regarding self, faculty, staff, and students).
 - l) I will comply with the filtering rules for the network and I will not try in any way to bypass those rules or show others how to bypass those rules.
- 4.** All students of Lewis County Schools are prohibited from connecting their personal devices to the school's network, in accordance with Policy 2460*,5.6.t.
- 5.** All webpage publications will follow West Virginia Board of Education Policy 2460*.

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- 6.** Students will follow all copyright laws contained in policy 2460.
- 7.** Students will only use assigned username(s) and password(s). They will not share these or any other system username(s) and/or password(s). Students are required to log out of their account upon completion. They understand they are responsible if anyone else uses their username/passwords in an unauthorized manner.
- 8.** Violations of any portion of this policy can result in the loss of specific technology privileges, disciplinary action, financial liability, and/or possible legal action.
- 9.** As a digital citizen, I understand that it is my right and responsibility to inform a supervising adult of any violations of any portion of this policy or Policy 2460.
- 10.** I understand that the Lewis County Schools Acceptable Use Policy (AUP) can be modified at the discretion of the County Technology Coordinator with review/approval by the Superintendent and Lewis County Board of Education. A copy of the AUP form can be found on the Lewis County Schools' web page (www.Lewisboe.com) or a hard copy will be made available upon request.

* A copy of West Virginia Board of Education Policy 2460 will be on file at the school and the Lewis County Board of Education office as well as the WV Department of Education's web page (<http://wvde.state.wv.us/>) under "Board Policies."

I have read and understand the rules for acceptable technology usage and agree to comply with the stated rules. I understand that Lewis County Schools provide filtering through our state network to assure student safety and security. Should I violate the rules, I accept responsibility for my conduct and understand that I will be subjected to the above mentioned disciplinary action.

Student Name (print)_____

Student Signature _____ Date_____