

LEWIS COUNTY SCHOOLS – PROFESSIONAL BID SHEET

POSITION FOR WHICH APPLYING: _____ POSTING #: _____

NAME: _____ PRESENT EMPLOYMENT: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE #: _____ WORK PHONE #: _____ CELL PHONE #: _____

E-MAIL ADDRESS: _____

1. Do you have WV certification/licensure required for this position? YES: _____ NO: _____
(A copy of WV certification/licensure must be attached)

2. What is your exact (days) amount of experience in the posted certification area(s)?
(verification of experience must be attached by everyone)

As a Regular Employee: _____ As a Substitute: _____ Other (identify): _____

3. Any relevant specialized training must be identified, explained, and attached

4. Most recent two teaching evaluations or as per WV § 18A-3C-2 / § 18A-2-12 must be attached
Where? WV School(s): _____ Private/Parochial School(s): _____ Another State School(s): _____

5. What is your degree level(s) generally? AB: _____ MA: _____ PhD: _____ NBC: _____

Identify area held for MA, PhD, or NBC: _____

6. Any additional course work achieved and relevant to the position must be verified with a transcript included with bid sheet

7. Academic achievement (honors, awards, GPA, recognitions, etc., must be explained and attached to be considered)

8. What is your seniority days in Lewis County? (only if a permanent employee) _____

9. Have you worked 133-days or more in any school year for Lewis County? YES: _____ NO: _____
If YES, how many years? _____ (verification for each year must be attached to be considered)

By signing this document, I hereby authorize and permit Lewis County Schools to review and inspect any and all personnel and evaluation files and records pertaining to me as an applicant. Failure to sign this bid sheet renders the application for this position **null and void**. Information presented in this application is hereby affirmed to be true and accurate. Providing false information will provide grounds for removal if awarded the position. I understand the position in which I am applying for and its location. It is the applicant's responsibility to ensure this bid is received by LC Schools.

Applicant's signature

Date

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disability Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol G. Williams or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, West Virginia 26452, 304.269.8300.

Any information left blank or not provided as requested will not be considered when applying credentials to the State's hiring matrix. It is the applicant's responsibility to provide true and accurate information. Submit all information to the Personnel Office (the applicant must verify bid information was received). 07/01/2013