

MINUTES OF THE LEWIS COUNTY BOARD OF EDUCATION

Monday, November 16, 2020

Date: November 16, 2020

Time: 5:00 p.m.

Kind of Meeting: Regular

Where Held: Administration Building

Presiding Officer: James Flesher, President – via phone

Members Present: Mike Holden, David Bush, Phyllis Hinterer, Kenny Lowther

Dr. Robin Lewis, Superintendent

Work Session Attendance - Staff Members: Bob Stewart, Gerald Paugh, Evan Sears, Jeff Tidd, Kyre-Anna Minney, Cynthia Nesselroade, Melissa Riley

Regular Meeting Attendance via phone: 304-884-6901, 304-462-5177, 304-695-9753, 304-476-4494

Regular Meeting in attendance: Rebecca Young, Anessa Griffith; Staff Members: Jeff Tidd, Gerry Paugh, Rob Stewart, Melissa Riley, Cynthia Nesselroade

The board on motion duly seconded, and unanimously approved, unless otherwise noted, the following action was taken and business transacted.

At 5:00 p.m., the board met to conduct a work session.

The following items were discussed during the work session:

Dave Bush:

Transportation – Cameras and break room solution

Jane Lew – All day nurse

Phyllis Hinterer:

Student Population last 5 years

The meeting was called to order by James Flesher, Board President.

The pledge of allegiance was led by Jeff Tidd.

There were no agenda adjustments.

There were no delegations.

Dr. Robin Lewis thanked the custodians that worked hard to get the desk shields set up at Robert L. Bland Middle School.

After requesting and making no corrections to the minutes of the meeting held on October 26, 2020, on motion by Phyllis Hinterer and seconded by Kenny Lowther, the minutes were approved as submitted, with a 5-0 vote.

On motion by Kenny Lowther and seconded by Phyllis Hinterer, with Mike Holden voting in the negative, the board approved the consent agenda in its entirety with a 4-1 vote:

A. Use of Buildings and Grounds:

1. Brittan Hughes, Harrison County YMCA, After School Program, use of Jane Lew Elementary School cafeteria, gym and playground, December 3, 2020 – June 30, 2021, 1:30 p.m. – 5:30 p.m., when available. *Pending updated amount of insurance, CDC guidelines at time of use and approval from local health department/Melissa Riley for a safety plan of use.

Dr. Lewis gave a COVID-19 update.

Dr. Lewis shared the distance guidelines from the school nurses that employees/students need to be following. She also gave a report on the student enrollment numbers as of today, November 16, 2020.

On motion by Phyllis Hinterer and seconded by Kenny Lowther, the board discussed a plan for when outside agencies can use our facilities and who is responsible for paying for cleaning during COVID-19.

On motion by Mike Holden and seconded by Phyllis Hinterer, with Kenny Lowther and James Flesher abstaining, the board tabled the following agenda item until the next meeting, with a 3-0 vote:

- IX. Consider and approve when outside agencies use our facilities who is responsible for paying for cleaning during COVID-19.

On motion by Phyllis Hinterer and seconded by David Bush, the board approved employee early dismissal on Monday – Wednesday, November 23-25, 2020, two (2) hours early each day, with a 5-0 vote.

On motion by Phyllis Hinterer and seconded by Kenny Lowther, the board advanced Policy Chapter 5350 – Student Suicide to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by Phyllis Hinterer and seconded by Mike Holden, the board advanced Policy Chapter 3362 – Anti-Harassment and Violence to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by David Bush and seconded by Phyllis Hinterer, the board advanced Policy Chapter 2431 – Interscholastic Athletics to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by Phyllis Hinterer and seconded by David Bush, the board advanced Policy Chapter 3431 – Personal Leave – Professional to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by Phyllis Hinterer and seconded by David Bush, the board advanced Policy Chapter 4431 – Personal Leave – Service to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by Kenny Lowther and seconded by Phyllis Hinterer, the board advanced Policy Chapter 4215 – Use of Tobacco By Service Personnel to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by Phyllis Hinterer and seconded by David Bush, the board advanced Policy Chapter 4124.02- Continuing Contract – Service Personnel to the first reading and out to be out for public comment, with a 5-0 vote.

On motion by Phyllis Hinterer and seconded by David Bush, the board advanced Policy Chapter 4120 – Employment of Service Personnel to the first reading and out to be out for public comment, with a 5-0 vote.

Board President, James Flesher informed the board and individuals present as per West Virginia Code 6-9A-4 that it would be necessary for the board to go into executive session to “discuss personnel agenda”, and on motion by Mike Holden and seconded by Kenny Lowther, the board went into executive session at 6:53 p.m., with a 5-0 vote.

Dr. Robin Lewis, Superintendent and Melissa Riley, Personnel Director sat with the board in the executive session.

On motion by Mike Holden and seconded by Kenny Lowther, the board adjourned the executive session at 7:45 p.m., with a 5-0 vote.

No action was taken in the executive session.

The following personnel have the recommendation of the Superintendent.

On motion by Mike Holden and seconded by Phyllis Hinterer, the board accepted the following resignations, with a 5-0 vote:

- a. **Brenda Riffle**, resignation, Grade 6 Classroom Teacher, Robert L. Bland Middle School, effective November 27, 2020.

b. **Dave Gosa**, resignation, Boys Soccer Coach and Boys and Girls Track Coach, Robert L. Bland Middle School, effective November 20, 2020.

c. **Robert Westfall**, resignation, Substitute Bus Operator, effective November 16, 2020.

On motion by Mike Holden and seconded by David Bush, the board approved the following requests, with a 5-0 vote:

a. **D. Eddie Williams**, Non-paid Wrestling Coach, Robert L. Bland Middle School and Lewis County High School, effective 2020-2021 school year.

On motion by Mike Holden and seconded by Kenny Lowther, the board employed the following professional personnel, with a 5-0 vote:

1. **Sara Sellers**, Restricted Substitute Teacher, Lewis County Schools, effective November 18, 2020.

On motion by Mike Holden and seconded by Phyllis Hinterer, the board employed the following service personnel, with a 5-0 vote:

d. **Edward Brightbill**, Substitute Bus Operator, Lewis County Schools, effective November 18, 2020.

On motion by Phyllis Hinterer and seconded by David Bush, the board approved the payroll/payment of bills - \$373,830.27, with a 5-0 vote.

The flood insurance report was shared with the board.

There were no facilities/construction updates. Some issues were discussed during the work session.

Kyre-Anna Minney, Special Services Director, discussed her job duties/responsibilities with the board and did a power point presentation.

Dr. Robin Lewis, Superintendent, discussed the plan for distance learning.

Mike Holden gave a Tri-County update. Mr. Holden questioned why some elementary teachers haven't received their overage pay.

Phyllis Hinterer thanked Jeff Tidd for his report. Ms. Hinterer really enjoyed the Virtual Fair. She wished all the employees a Happy Thanksgiving.

Kenny Lowther and David Bush thanked all the employees for all they do.

James Flesher also stressed his thankfulness for everything the employees have been doing especially during COVID.

The first regular meeting in December will be held on Monday, December 14, 2020, at 6:00 p.m., at the Administration Building.

On motion by Phyllis Hinterer and seconded by Mike Holden, the board adjourned at 8:39 p.m., with a 5-0 vote.