



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

## ***Superintendent***

Dr. Robin Lewis

## ***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**July 8, 2020**

## **Job Posting List**

Postings are located in the Personnel Office, second floor, job hotline (269-8300 ext. 9), and the Lewis County Board of Education web site: <http://lewisboe.com/page/boe/employment>

*Specific Job Descriptions for all postings can be viewed or secured at the Board Office upon request and the Lewis County Board of Education web site.*

## **PROFESSIONAL VACANCIES:**

1. Itinerant Limited English Proficiency Teacher (LEP) (Posting #714), **Reposted**
2. Science 9-12 Teacher, Lewis County High School (Posting #758) **Reposted**
3. Itinerant Speech/Language Pathologist (Posting #767) **Reposted**
4. Two (2) Grade 7/8 Science Teachers, Robert L. Bland Middle School (Posting #776) **Reposted**
5. General Science Teacher 9-12, Lewis County High School (Posting #777) **Reposted**
6. Transitional/In-School Suspension (ISS) Teacher, Robert L. Bland Middle School (Posting #788) **Reposted**
7. Spanish Teacher, Lewis County High School (Posting #900)
8. Grade 3 Teacher, Jane Lew Elementary School (Posting #901)
9. Itinerant Elementary Guidance Counselor, Jane Lew School (Posting #902)
10. Grade 6 Classroom Teacher, Robert L. Bland Middle School (Posting #903)

## **SERVICE VACANCY:**

1. One Half-time Cook – Peterson-Central Elementary School (Posting #500)

## **EXTRACURRICULAR PROFESSIONAL VACANCY:**

1. Four (4) Academic Technologists – All Schools (Posting #1678) **Reposted**

## **EXTRACURRICULAR VACANCIES:**

1. Assistant Girls Soccer Coach, Lewis County High School (Posting #1673) **Reposted**

## **SUMMER VACANCY:**

1. Summer Band Camp Instructor, Lewis County High School (Posting #1677), **Reposted**

**Application Deadline: July 14, 2020 – 3:30 P.M. EST**



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

**Superintendent**

Dr. Robin Lewis

**Board of Education**

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**REPOSTED**

**POSTING NUMBER: 714**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

- POSITION:** Itinerant Limited English Proficiency Teacher (LEP)
- QUALIFICATIONS:**
1. Valid WV Teaching and LEP certificate
  2. If not certified in LEP, must be willing to become certified
  3. Must be eligible for a permit or out-of-field authorization
- REQUIREMENTS:** Must be available during the regular school day to work with LEP students and their teachers
- SALARY:**
1. Hourly Rate Based on Degree Level and Experience
  2. There Are No Benefits or Seniority Rights Associated with Position
- FUNDING:** General Account
- REPORTS TO:** Rhonda Judy, LEP Supervisor
- TERM:** 12-14 Hours per Week
- AVAILABLE:** 2020-2021 school year

**APPLICATION DEADLINE: July 14, 2020 – 3:30 P.M., ET**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**REPOSTED**

**POSTING NUMBER: 758**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** General Science Teacher 9-12

**LOCATION:** Lewis County High School

**QUALIFICATIONS:** Must possess West Virginia Teaching Certification in General Science 9-12

**SALARY:** Commensurate with Certification and Experience

**FUNDING:** General Account

**TERM:** 200-days

**AVAILABLE:** 2020-2021 school year

**APPLICATION DEADLINE: July 14, 2020 – 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300x118



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**REPOSTED**

**POSTING NUMBER: 767**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** Itinerant Speech/Language Pathologist

**QUALIFICATIONS:**

1. Must Possess Valid West Virginia Certification in Speech/Language Pathology
2. Will consider Speech Assistant Speech/Language Pathologist if no certified applicant applies
3. Speech Assistant will be employed for one year only and must satisfy WV Permit requirements

**SALARY:** Commensurate with Certification and Experience

**FUNDING:** General Account

**TERM:** 200 Days

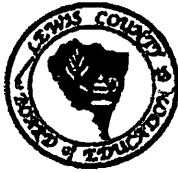
**AVAILABLE:** 2020-2021 school year

**APPLICATION DEADLINE: July 14, 2020 - 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kennv Lowther

**REPOSTED**

**POSTING NUMBER: 776**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** Two (2) Grade 7/8 Science Teacher  
**LOCATION:** Robert L. Bland Middle School  
**QUALIFICATIONS:** Must Possess West Virginia Certification – Science 7-8  
**SALARY:** Commensurate with Certification and Experience  
**ACCOUNT:** General Account  
**TERM:** 200 Days  
**AVAILABLE:** 2020-2021 School Year

**APPLICATION DEADLINE: July 14, 2020 - 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**Reposted**

**POSTING NUMBER: 777**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

POSITION: General Science Teacher 9-12

LOCATION: Lewis County High School

QUALIFICATIONS: Must possess West Virginia Teaching Certification in Chemistry 9-12

SALARY: Commensurate with Certification and Experience

FUNDING: General Account

TERM: 200-days

AVAILABLE: 2020-2021 school year

**APPLICATION DEADLINE: July 14, 2020 – 3:30 P.M., EST**

INTERESTED CANDIDATES SHOULD CONTACT:

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300x118



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

## **Superintendent**

Dr. Robin Lewis

## **Board of Education**

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**Reposted**

**POSTING NUMBER: 788**

July 7, 2020

## **ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** Transitional/In-School Suspension (ISS) Teacher

**LOCATION:** Robert L. Bland Middle School

**CERTIFICATION:** West Virginia Teacher Certification, Special Education preferred

**REQUIREMENTS:**

- 1.. Experience or knowledge in working with At-Risk students
2. Experience or understanding in working with Behavioral Management Plans

**JOB DESCRIPTION:**

1. Supervise students assigned to Transitional/ISS
2. Provide academic support individually and in groups
3. Maintain and support a structured and disciplined learning environment
4. Complete reports and record keeping related to students assigned to Transitional/ISS
5. Provide behavioral support individually and in groups
6. Work cooperatively with administration, teachers, and parents
7. Attend available relevant training in behavior management topics: social skills, decision making, conflict resolution, etc.
8. May be assigned to other instructional and/or supervisory duties if no Transitional/ISS student is present

**SALARY:** Commensurate with Certification and Experience

**FUNDING:** General Account

**TERM:** 200-days

**REPORTS TO:** Principal

**AVAILABLE:** 2020-2021 school year

**APPLICATIONS DEADLINE: July 14, 2020 – 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**POSTING NUMBER: 900**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** Spanish Teacher

**LOCATION:** Lewis County High School

**QUALIFICATIONS:** Must Possess West Virginia Certification Spanish 9-12. If no certified applicant applies, will consider applicants eligible for permit or out-of-field authorization

**SALARY:** Commensurate with Certification and Experience

**FUNDING:** General Fund

**TERM:** 200-days

**AVAILABLE:** 2020-2021 School Year

**APPLICATION DEADLINE: July 14, 2020 - 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300





# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**POSTING NUMBER: 901**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

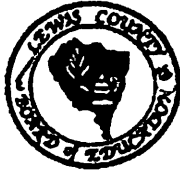
**POSITION:** Grade 3 Teacher  
**LOCATION:** Jane Lew Elementary School  
**CERTIFICATION:** WV Elementary Certification  
**SALARY:** Commensurate with Certification and Experience  
**FUNDING:** General Account  
**TERM:** 200-days  
**AVAILABLE:** 2020-2021 school year

**APPLICATION DEADLINE: July 14, 2020 – 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

As required by federal laws and regulations, the Lewis County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment and in the administration of any of its educational programs and activities. Inquiries may be directed to Dr. Carol Williams, Title IX Coordinator, Lewis County Board of Education, 322 E. Third Street, Weston, WV 26452, 304-269-8300; or referred to Dr. Carol G. Williams, Section 504 Coordinator, Lewis County Board of Education, 322 E. Third Street, Weston, WV 26452, 304-269-8300; to the State Elimination of Sex Discrimination Project Coordinator, 302-558-2696, West Virginia Department of Education, Charleston, WV 25305; or to the U.S. Department of Education's Director of the Office for Civil Rights, 215-596-6795



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

**Superintendent**  
Dr. Robin Lewis

**Board of Education**  
James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**POSTING NUMBER: 902**

July 7, 2020

## **ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** Itinerant Elementary Guidance Counselor

**CERTIFICATION:** Hiring Order Preference

1. WV Professional Support Certification Elementary Counseling, or
2. Eligible for a WV Professional Support Certificate Elementary Counseling, or
3. Eligible for WV Professional Support Permit Certificate Elementary Counseling, or
4. Eligible for a WV Professional Support Out-of-Field Authorization Certificate Elementary Counseling

**DUTIES:**

1. Will work with individual pupils and groups of pupils in providing developmental, preventive and remedial guidance and counseling programs to meet academic, social, emotional and physical needs
2. Will provide consultant services for parents, teachers and administrators
3. Will provide leadership in the Developmental Guidance activities for the School-to-Careers Initiative.
4. Coordinate referrals to community agencies – mental health, human services, etc.
5. Will coordinate testing programs for all students.
6. Other duties assigned by school(s) administration.

**SALARY:** Commensurate with Certification and Experience

**FUNDING:** General Account

**TERM:** 200-Days

**AVAILABLE:** Upon notification of Board Action

**APPLICATION DEADLINE: July 14, 2020 – 3:30 P.M., EST.**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley Personnel Director

Lewis County Schools operated as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300.



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

***Superintendent***

Dr. Robin Lewis

***Board of Education***

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenneth L. Smith

**POSTING NUMBER: 903**

July 7, 2020

**ANNOUNCEMENT OF PROFESSIONAL VACANCY**

**POSITION:** Grade 6 Classroom Teacher  
**LOCATION:** Robert L. Bland Middle School  
**CERTIFICATION:** Must Possess WV Certification in Elementary Education  
**SALARY:** Commensurate with Certification and Experience  
**FUNDING:** General Account  
**TERM:** 200-days  
**AVAILABLE:** 2020-2021 School Year

**APPLICATION DEADLINE: July 14 – 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Ave., Weston, WV 26452, 304-269-8300



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

---

**Superintendent**

Dr. Robin Lewis

**Board of Education**

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Lowther

**POSTING NUMBER: 500**

July 7, 2020

**ANNOUNCEMENT OF SERVICE VACANCY**

**POSITION:** Cook – One-Half Time - Peterson-Central Elementary School

**QUALIFICATIONS:** As per State and County Regulations. Those presently employed or on the Cook Substitute List will be given preference as provided by West Virginia Code 18A-4-8b.

1. Must be able to perform cook duties.
2. Must hold or be able to acquire a valid health card issued by the Lewis County Health Department.
3. Must have one-day cook's inservice training and cook competency test if not already classified as a cook.

**SCHEDULE:** 6:30 a.m. – 10:00 a.m.

**SALARY:** As provided in West Virginia Code 18A-4-8 and 18A-4-8a.

**FUNDING:** General Account

**TERM:** 200 one-half days

**AVAILABLE:** Upon notification of Board action

**APPLICATION DEADLINE: July 14, 2020 – 3:30 P.M. EST.**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director or  
Cynthia Nesselrode, Supervisor, Food Service

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol Williams, or your county Section 504/Americans with Disabilities Act Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

## **Superintendent**

Dr. Robin Lewis

## **Board of Education**

James Flesher, President  
Michael Holden, Vice President  
David Bush  
Phyllis Hinterer  
Kenny Lowther

**POSTING NUMBER: 1678**

July 7, 2020

### **ANNOUNCEMENT OF EXTRACURRICULAR PROFESSIONAL VACANCY**

- POSITION:** Four (4) Academic Technologists
- One (1) each for Roanoke Elementary School and Lewis County High  
Two (2) for Robert L. Bland Middle School
- CERTIFICATION:** Valid West Virginia Teaching Certification  
Teacher must be assigned to the school in which they work
- QUALIFICATIONS::**
1. Technology-based teacher
  2. Proficient in Microsoft Office products (Teams, PowerPoint, Word, Excel, etc.)
  3. Proficient with Schoology LMS
  4. Willing to learn Google Classroom and other Google products
- DUTIES:**
1. Provide basic software-based support for staff
  2. Provide support to teachers for online instructional tools
  3. Develop and implement lessons for virtual based instruction
  4. Share tools and resources to support students' virtual instruction
  5. Assist parents, students and teachers with product utilization
- REPORTS TO:** Central Office Technology Supervisor
- TERM:** Not to exceed ten (10) hours per week
- SALARY:** \$20.00 per hour working with staff  
\$25.00 per hour working with students and/or parents
- AVAILABLE:** 2020-2021 school year

**APPLICATION DEADLINE: July 14, 2020 - 3:30 P.M., EST**

Interested Candidates Should Contact:

Melissa Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300

**REPOSTED**

**POSTING NUMBER: 1673**

July 7, 2020

**ANNOUNCEMENT OF EXTRACURRICULAR VACANCY**

**POSITION:** Assistant Girls Soccer Coach

**LOCATION:** Lewis County High School

**CERTIFICATION:** West Virginia Teaching Certificate, or 5202 Substitute Permit Certification  
or eligible for a Temporary Coach's Authorization

**QUALIFICATIONS:**

1. Advanced knowledge of soccer fundamentals/concepts, team organization, rules, and policies of the WVSSAC

**RESPONSIBILITIES:**

1. Teacher of advanced skills, team organization, and fundamentals
2. Assist the head coaches in preparing student athletes for competition
3. Assist the head coaches in scouting and evaluating opponents
4. Assist head coaches in designing and following a quality and organized daily practice session
5. Assist head coaches in collecting and submitting all WVSSAC eligibility paper work to the AD
6. Assist in inspecting and preparing the field for practice and play
7. Assist the AD in setting up for athletic contests
8. Assist in following end of season procedures (inventory of equipment, uniforms, naming of letter winners, etc.)
9. Participate in activities that promote growth and development
10. Assist in organizing an off-season conditioning and skills building program
11. Promote LCHS soccer within the school system and community
12. Enforce all rules and policies of the school and county related to athletics and student behavior
13. Assist in developing an athletic code of conduct to be signed by athletes and parents
14. Assist in keeping the media informed of results of competitions
15. Maintain positive communications with athletes, parents, and administration
16. Work with the middle school soccer program in promoting soccer at the high school level
17. Ensure the safety and supervision of students while at practice, events, and waiting for transportation home
18. Attend WVSSAC rules clinic, booster meetings, and recognition ceremonies
19. Work with the coaching staff and AD in organizing and implementing a skills building program for weeks 50, 51, and 52 as per WVSSAC regulations
20. Any other duties assigned by the head coaches
21. All other Coaches' Performance Criteria as per State Board Policy 5310, Section 29 (§126-142-29)

**SALARY:** \$1,200

**FUNDING:** General School Levy

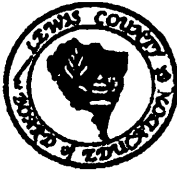
**AVAILABLE:** 2020-2021 School Year

**Application Deadline: July 14, 2020 - 3:30 P.M., EST.**

Interested candidates should contact:

Melissa A. Riley, Personnel Director

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300



# LEWIS COUNTY SCHOOLS

239 Court Avenue  
Weston, West Virginia 26452  
Telephone (304) 269-8300  
Fax (304) 269-8305

**Superintendent**

Dr. Robin Lewis

**Board of Education**

James Flesher, President  
David Bush  
Phyllis Hinterer  
Mike Holden  
Kenny Leather

**Posting Number: 1677**

July 7, 2020

**ANNOUNCEMENT OF SUMMER VACANCY**

**POSITION: Summer Band Camp Instructor, Lewis County High School  
Color Guard Instructor**

**JOB DESCRIPTION:**

1. Assist students in learning music for the upcoming band season
2. Teach students marching fundamentals and drill to section
3. Assist Band Director in running rehearsals with section
4. Report daily progress to Band Director

**QUALIFICATIONS:**

1. Must have majored or is majoring in instrument for which application is being made
2. Previous experience in working at high school level band camps and programs that compete, preferably Tournaments of Bands

**REQUIREMENTS:**

Must pass a background check before working as a camp instructor

**TERM:**

July 27 – 31, 2020

**SALARY:**

\$400.00 per instructor

**FUNDING:**

General Account

**APPLICATION DEADLINE: July 14, 2020 - 3:30 P.M., EST**

**INTERESTED CANDIDATES SHOULD CONTACT:**

Melissa A. Riley, Personnel Director

**\*\* Pending COVID-19 guidelines and restrictions**

Lewis County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling conditions in its activities, programs, or employment practices as required in Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, contact the county Title IX Coordinator, Dr. Carol G. Williams, Lewis County Schools, 239 Court Avenue, Weston, WV 26452, 304-269-8300